

**OCASA Board Meeting**  
**November 11, 2021**  
**Via Zoom**

**Members Present:** Matt Turner, Mike Armbruster, Diana Greer, Seth Daub, Cap Jadonath, Felicia Boyd, Amy McHale, Lukeshia Miller, Aleli Vazquez, Bethany Chappetta, Desiree Hitchman-Houghton, Kelly Brown, Monica Gordon, Kip Montgomery, Elizabeth Bounds

**Meeting started at 8:00AM.**

**Secretary Report:** Minutes were approved as written.

**Treasurer Report:** Kip shared the report and it is available on file for review.

**Committee Reports:**

**Hospitality:** Felicia shared that the American Social on Sand Lake Rd. has reasonable packages for beverages and appetizer. The cost would be approximately \$2,600 for 50 or \$4,000 for 75. She can also contact Crooked Can as an option in Winder Garden. She just needs to know from board what dates and direction to go. Bethany offered to work with Felicia and perhaps also get a quote from Rocos Tacos. The board felt that the Sand Lake was a central location and we should try to secure a date in December and that the American Social price sounds reasonable. They will report back with the date they can secure. Board members shared that Monday and Wednesday aren't great for middle schools and that Thursday is a good day of the week.

**Membership:** Monica shared that we currently have 290 members. The only membership question she received recently was in regard to members having access to Peer Review or Educational data base resources. This isn't something that the organization is equipped to set up at this time and can look into it in the future.

**Association President's Report:**

**Elementary:** Lukeshia shared that she had received an inquiry about Guidance Counselors and what was on their plate as far as paperwork. It was discussed that this was part of the compliance component of the job with no real solutions. Mike reminded the board that Guidance Counselors should reach out to their unions or representation and our focus should remain on concerns connected to school-based administrators.

**Middle School:** Amy shared that there nothing to report for middle school.

**High School:** Dusty shared that at this high school level there is a concern that only 3 days max can be offered for out of school suspension unless you get approval from area superintendent. This is concerning in reference for fights that are breaking out and more than 3 days should be added. Another concern that high schools have are the length of time it takes to complete a Title IX investigation. His school recently took 24 days to complete all the tasks and paperwork. This is taking deans and personnel away from supervising students. The training over the summer was based on a long video that is difficult to reference specific areas when processing this. Dusty did want to make sure that in our meeting with Dr. Vazquez we did thank her for the ability for administrators to work from home during the holiday break, the day a month for Principals to work from home, hazard pay for administrators in the COVID testing sites, and the optional mask for employees. Mike took note to include in our follow up meeting.

**Post Secondary:** Cap shared that directors are disappointed with the lack of communication. They met with Dr. Vazquez in April with concerns and then individually during the summer and haven't received any response. They also asked to be included in the round tables and have the ability to attend Principals' meetings. They are feeling this is a crucial area they need to be represented for collaboration.

**Board Concerns from Aleli:** ESE support for schools- concern that schools aren't meeting ESE student accommodations due to shortage in staff. What happens for compliance and how can we provide some district support in this area. This concern can be shared with Dr. Vazquez. The balancing of Tier Interventionists positions for Tier 1 schools was discussed, but the board felt that Dr. Vazquez was responsive to our feedback and added the positions back in when they were removed and didn't want to now complain about the number. This will not be addressed at this time. Finally, schools without an AP and the assigning of non-academic tasks such as running a flu clinic has put a burden on all schools affected. We don't want to bring this up to Dr. Vazquez until we perhaps have some examples and solutions. Mike suggested that we might want to start forming committees that include members that aren't on the board to tackle some of these issues and come up with a proposal of solutions before we bring up to Dr. Vazquez.

#### **Old Business:**

**FASA Advocate Days, January 24<sup>th</sup> and 25<sup>th</sup>** – Mike received confirmation from all members attending.

**OCASA Shirts:** Dusty has all old OCASA polo shirts and sends to new members. Mike mentioned that some old members never received one in the last three years. Matt will send out an email

to all membership to have any old member that needs an OCASA polo shirt to email their size and school to Dusty Johns at Boone HS and he will process.

**Create a Canvas course for training:** This was tabled at this time.

**Half penny sales tax for compensating for OCPS employee:** A committee will be formed to explore this. Cap Jadonath volunteered to head up this committee.

**Possible Political style forum for board members:** The idea was presented to invite board members on January 4, 2022, and OCASA Board to a breakfast at one of the O-Tech centers to get their position on issues prior to advocate day. Cap will put together a possible agenda and how this would look to present to the board prior to moving forward with the idea.

**Membership Survey or Zoom Conference:** A survey to collect some data of what to take off administrator's plate was discussed and how to clear this. No firm plans were scheduled at this time. Matt said he could put it together and send if needed. It was discussed that a membership conference or "zoom" for members in January to share information and get feedback from members. Matt and Mike will work on agenda and how this would look as well as dates.

**Executive Director meeting with Dr. Vazquez:** Mike shared that he had breakfast with Dr. Vazquez to get a pulse on how our monthly meetings were going and if she has been comfortable with the format when we bring concerns to her attention. She shared that she appreciated the positive solution-based discussions but wants us to also share when there are breakdowns in the system so she can address and work on fixing.

## **New Business**

**Personnel Files and clearing of old allegations:** Matt shared that he has looked into this issue because OCPS has policy in place where old allegations aren't cleaned out of files, which goes against state statute. He will inquire with Dr. Vazquez why this is the policy and if there is any move to revise this to be in alignment with state statute.

**Weekend Power Outages:** The routine maintenance and power outages on Saturday is creating scheduling issues at the secondary level, in which many activities are planned, including SAT and ACT testing. Bethany shared the recommendation to ask if these routine outages can happen on a Sunday instead of a Saturday, since schools rarely schedule events or testing on a Sunday. This would be an item that can be asked of Dr. Vazquez in our next meeting.

**Committees:** Mike suggested that we look into forming committees to be able to have our meetings be more solution focused and efficient with the one-hour time line.

**December Board Meeting:** The scheduled board meeting on December 9<sup>th</sup> conflicts with the Principals meeting. Mike asked if we wanted to reschedule or cancel and just attend the December social. The board agreed to cancel the December Board meeting.

**Meeting adjourned at 9:30AM.**

Next meeting in January. Date TBD.