

OCASA Representative Board Meeting Minutes

Date: April 2, 2026

Meeting Type: Virtual Meeting

Time: 4:30 PM

Facilitators: Dr. Anna Diaz, Executive Director; Dr. Amy McHale, President

Welcome & Introductions

- Meeting called to order with quorum confirmed.
- Attendees included: Anna Diaz, Amy McHale, Karena Chunoo, Rebecca Watson, Nicolle Campbell, James Morosetti, John Miller, Jodie Rolston Cary, Guy Swenson, Kenya Williams, Sanjay Brown, Nathan Hay, Adriene Anderson, and Desiree Hitchmon-Houghton

Secretary's Report (Teresa Saffold-Washington)

- Minutes Presented: February 5, 2026 OCASA Representative Board Meeting
- Motion to approve the minutes as presented was made.
- Second was confirmed as Nicolle Campbell after clarification.
- No corrections noted.
- Minutes approved unanimously.

Treasurer's Report (James Morosetti)

- Account Balances:
 - Savings: \$17,604.62
 - Checking: \$16,226.73 (pending outstanding items)
- Pending Transactions:
 - \$5,000 PAC donation
 - ~\$1,000 Foundation/Golf Scholarship transfer
 - Executive Director's monthly fee
- Budget Status:
 - Budgeted YTD: ~\$42,000
 - Actual spent: ~\$39,000
 - Organization remains within budget parameters.
- Overall financial health reported as strong.

Representative & Committee Reports

Level Representatives

CTE

- Reported by Teresa: *No updates or concerns at this time.*

High School

- Budget discussions more favorable than anticipated overall.
- Concern: Significant reduction in IDEA funding impacting:
 - One-to-one paras
 - Behavior support positions
- Schools are now required to purchase supports not fully funded by the district.

Middle School / K–8

- No additional site-specific issues beyond IDEA funding concerns.
- Discussion raised regarding:
 - Loss of social workers and SAFE coordinators
 - Mandated purchase of school counselors using general funds

Elementary / APs

- No reports or concerns shared at this time.

Committee Chairs

Communications / Social Media (Guy Swenson)

- Activity slowed due to spring break.
- Resume-review trainings reported as highly successful.
- Increased engagement from teacher leaders and aspiring administrators.
- Recommendation made to quantify committee impact for end-of-year reporting.

Legislative (Rebecca Watson)

- Legislative session concluded; summary distributed by Marquis.
- Next phase: local advocacy
 - Creation of a document listing legislators aligned with OCASA members
 - “Fishbowl” advocacy-style training planned
- Discussion on DOE resistance to administrative leave legislation.
 - Lobbyist meetings planned to address language and barriers.

Professional Standards (John Miller)

- Increase in professional standards cases post–spring break noted.

- Emphasis placed on:
 - Documentation
 - Discipline ladder adherence
 - Compliance with directives (DCF, management directives)
- Newsletter planned to reinforce “Top Pillars” for administrators.

Membership (Karena Chunoo)

- Current membership count: 404
- Few new administrators are entering the pipeline.
- Membership drive postponed earlier; now planned around ILI week.
- Upcoming PD session:
 - Skyward reporting & Google Sheets workshop (feedback collected via chat).

Recognition

- Assistant Principal Week confirmed for the upcoming week.
- Prior approval granted for gift cards and recognition items.
- Desiree to coordinate execution; Treasurer to follow up as needed.

Scholarships (Nicolle Campbell)

- Application near final draft; expected submission by April 3.
- Deadline: End of April
- Awards to be presented early May at senior ceremonies.
- OCASA Future Educator Scholarship confirmed.
- Presentation protocols established (OCASA member preferred; exec team as backup).

Old Business

Communication with Deputy Superintendent

- Ongoing communication maintained.
- Upcoming meeting anticipated; agenda items being compiled from board concerns.

Golf Tournament Fundraiser

- Current total: \$21,939
- Target: \$23,000
- Contingency plans in place if final donations do not close the gap.

- Proposal introduced for Fall Scholarship Bingo Night to establish a future cushion.
- Board recognized and congratulated Nate, Amy, and the fundraising team.

New Business

Executive / President

President-Elect Election

- Nomination made for Dr. Nicolle “Nikki” Campbell.
- Nomination seconded.
- Nikki accepted the nomination.
- Vote held; approved unanimously.
- Term:
 - President-Elect: 2026–27
 - President: 2027–28
- Formal introduction planned at June ILI.

Election Committee Appointed

- Members: Karen, John, James, Teresa, Nicolle
- Key dates reviewed:
 - Nominations request: May 1
 - Ballots due: May 29
 - Board announced June 4 (ILI)

B. Membership Dues Increase – Legal Services

- Proposal introduced for \$1 per pay period dues increase (\$24/year).
- Purpose: Retainer for NT Legal Services providing:
 - Professional standards representation
 - DOE hearings
 - Legal consultation and document drafting
- Cost to OCASA: ~\$600/month
- Discussion held; value affirmed.
- Motion made, seconded, and approved unanimously.
- Effective date: July 1, 2026

Open Floor

- Concerns reiterated regarding:
 - Reduced autonomy in budgeting

- IDEA funding allocation inconsistencies
 - Staffing mandates without flexibility
- Request made to compile questions for discussion with Deputy Superintendent.
- Volunteers identified for upcoming events and logistics.

Action Items & Owners

- Treasurer: Follow up with Recognition Chair re: AP Week.
- Scholarship Team: Finalize and distribute the application; coordinate with the webmaster.
- Election Committee: Prepare nomination communications.
- Membership Committee: Launch ILI-aligned membership drive.
- Legislative Committee: Finalize advocacy materials and training plans.
- Executive Team: Compile agenda items for Deputy Superintendent meeting.

Adjournment

Meeting adjourned at 6:14 p.m. following completion of the agenda.